



QMS MEDIA **PTY LTD**

**OCCUPATIONAL HEALTH &
SAFETY POLICY**

OVERVIEW

QMS Media recognises its moral and legal responsibility to provide a safe and healthy work environment for employees, contractors, clients and visitors. This commitment extends to ensuring that the Company's operations do not place the local community at risk of injury, illness or property damage.

OBLIGATIONS

Management is firmly committed to a policy enabling all work activities to be carried out safely, and with all possible measures taken to remove (or at least reduce) risks to the health, safety and welfare of workers, contractors, authorised visitors, and anyone else who may be affected by our operations.

We are committed to ensuring we comply with all applicable legislative and other requirements for occupational health & safety management including those of ISO45001 Standard.

RESPONSIBILITIES

Management will provide and maintain as far as possible:

- a safe working environment ;
- safe systems of work;
- plant and substances in safe condition;
- facilities for the welfare of workers;
- information, instruction, training and supervision that is reasonably necessary to ensure that each worker is safe from injury and risks to health;
- a commitment to consult and co-operate with workers and facilitate their participation in all matters relating to health and safety in the workplace; and
- a commitment to continually improve our performance through effective safety management.

Employees have an obligation to:

- comply with safe work practices, with the intent of avoiding injury to themselves and others and damage to plant and equipment;
- take reasonable care of the health and safety of themselves and others;
- wear personal protective equipment and clothing where necessary;
- comply with any direction given by management for health and safety;
- not misuse or interfere with anything provided for health and safety; and
- report all accidents and incidents on the job immediately, no matter how trivial report all known or observed hazards to their supervisor or manager.

APPLICATION OF THIS POLICY

We seek the co-operation of all employees, visitors and other persons. We encourage suggestions for realising our health and safety objectives to create a safe working environment with a zero accident rate.

This policy applies to all business operations and functions, including those situations where workers are required to work off-site.

Policy authorised by: Date: 25/09/2023

A handwritten signature in black ink, appearing to read 'John O'Neill', written in a cursive style.

John O'Neill
CEO – QMS Media Australia

REVIEW OF POLICY

This document will be reviewed as required having regard to the changing circumstances of QMS Media to ensure continued compliance.

Developed: 23rd September 2016
Reviewed: 25th September 2023